**COMPLAINT SUBMISSION FORM**

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| **Contact Details** |
| **Complainant name** |  |
| **Complainant email address** |  |
| **Complainant phone number**  |  |
| **Details of organisation / company you represent** | **Name** |  |
| **Address** |  |
| **Country** |  |
| **Type of organisation/ company you represent**  | Please Specify:      (for example: Stakeholders, Auditing Company, Certified Organization, Individual Person, NGO, Trade Union, Academia, Brand, Retailer, FTA, Auditor, Producer, Worker) |

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| **Organisation / company name that is the subject of the complaint***This refers to the organisation you are complaining about, in case of CB or Certified Organisation.*  | **Contact Details** |
| **Name** |  |
| **Contact person** |  |
| **Address** |  |
| **Country** |  |
| **Email and Phone**  |  |

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| **Subject of Complaint** |  |
| **Certification Scheme** | Please Specify:      (example: MSPO, ISO 9001, others) |
| **Relevant standard or procedure related to the complaint, if applicable** *Please state requirement or clause*  |  |

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| **Description of complaint** *Please provide a concise summary of complaint* |  |
| **Details of evidence***Please attach any additional files where necessary* |  |

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| Date |  | Complainant’s Signature |