

15th April 2024

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

Kilang Sawit Panji Alam Sdn Bhd, has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders

As planned, the auditing will be conducted on **29th May 2024**. Date and time for consultation of interested parties are as follows:

Date : 29th May 2024
Time : 10:30 am to 12:30 pm
Location : Kilang Sawit Panji Alam (KISPA) Sdn Bhd,
Bandar Seri Bandi,
24200 Kemaman,
Terengganu, Malaysia.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

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| Applicant | Kilang Sawit Panji Alam Sdn Bhd |
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| Contact details | Mr. Fazlin bin Baharuddin Chief Executive Officer, Kilang Sawit Panji Alam Sdn Bhd, Bandar Seri Bandi, 24200 Kemaman, Terengganu, Malaysia. +609 8676269 kspasb@yahoo.com |
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| Brief business information of applicant | <p>Kilang Panji Alam Sdn Bhd (KISPA) was established on 12th June 1980 and carry out the processing of fresh brunches (FFB) is located in Bandar Seri Bandi, Kemaman, Terengganu Darul Iman. Fresh Fruit Bunches (FFB) daily processing capacity of the plant is 500 tons/day. The company has a total of 8 associates namely:</p> <p>Ketengah Holding Sdn. Bhd. – 35.46% Ladang Mawar Sdn. Bhd. – 3.80% Ketengah Jaya Sdn. Bhd. – 31.44% Ladang Sawit Cherul Sdn. Bhd. – 1.05% TH Plantation Sdn. Bhd. – 18.25% Ladang Angkasa – 0.75% Felcra Berhad – 8.75% Koperasi Polis Berhad – 0.50%</p> |
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PALM OIL MILL (POM) FOR THIS ASSESSMENT

| Name of Palm Oil Mill | Mill Capacity | Location | GPS reference | | Forecasted Annual output (MT) | |
|---------------------------------|---------------|---|---------------|----------|-------------------------------|-------------|
| | | | Longitude | Latitude | CPO | Palm Kernel |
| (POM) | MT/Hr | Address | Longitude | Latitude | CPO | Palm Kernel |
| Kilang Sawit Panji Alam Sdn Bhd | 60 | Bandar Seri Bandi, 24200 Kemaman, Terengganu, Malaysia. | E 103.3495 | N 4.3768 | 46,000 | 11,500 |

ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT

| Owned Oil Palm Plantation / Association | GPS reference | | Area Summary (Ha) |
|---|---------------|----------|-------------------|
| | Longitude | Latitude | Total |
| Nil | Nil | Nil | Nil |
| Total | | | Nil |

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant’s certification units comply with the requirements of the MSPO’s requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

Global Gateway Certifications Sdn Bhd
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687,
E-Mail: admin@ggc.my

Details on the audit team:

Nur Zafirah binti Zulkifli (Lead Auditor)

Graduated in Masters of Science -Environmental Technology and Bachelor of Applied Science (Agro Technopreneurship) with Honours with working experience more than 4 years in environmental management and science sector. Also, have 3 years' experience as an auditor for MSPO scheme. Fully trained in palm oil certification programs such as MSPO, SCCS and etc. Qualified as Auditor in several certification programme. Involved in MSPO assessment since 2019. Completed and attended Malaysian Sustainable Palm Oil (MSPO) 2530:2013 Auditors Training, MSPO SCCS Auditor Training and ISO 9001:2015 & 14001:2015 Auditor/Lead Auditor Training Course, Integrated Management System. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

Mohd Azmi Samynathan bin Abdullah (Auditor)

Mohd Azmi holds an MBA majoring in Human Resource Management, Bachelor of Business in Business Administration, Diploma in Human Resource Management and Certificate in Agriculture from University of Western Sydney, RMIT University, Australia, University Malaya and Institut Pertanian Semenanjung Malaysia respectively. He has vast experience in the field of Human Resource Management spanning more than two decades in the manufacturing industry. Prior to this he held various key management positions in Human Resource & Administration with several multinational companies. Azmi has extensive hands-on experience in recruitment and selection of Foreign Labour, Managing Conciliation meetings at the Labour and Industrial Relations Department, handling employee disciplinary issues, employee welfare, developing, reviewing & updating human resource policies and procedures. He has been advising management teams throughout his career on requirements of the Labour Laws. Further, Mohd Azmi, is also a Panel Member of the Industrial Relations Court representing the employers appointed by the Minister of Human Resources. Further, he is also an External Supply Chain Assurance System (ESCAS) auditor in the cattle industry conducting audits in Malaysia, Brunei, Singapore, and Vietnam. Besides his vast experience in HRM, Azmi is also an experienced auditor in second and third-party auditing system. Fully trained in ISO 9001:2008 (Quality Management System) Lead Auditor Course and successfully completed MSPO, MSPO-SCCS (endorsed by MPOCC) and RSPO Auditors Training Course. Further, he has also attended Social Auditing Workshop in Melaka in 2019 conducted by Verite. He is a member of the GGC MSPO audit team and able to read and write in English and Bahasa Malaysia fluently.



Mohd Razib bin Mohd Noor (Auditor)

Competent Marine Engineer with more than 30 years of working experiences in a various plantation company in Malaysia, Papua New Guinea and Indonesia. Having a skill in Good Milling Practices (GMP) including the crop quality control. Qualified as Auditor for MSPO certification by SIRIM since 2018. Completed the ISO 9001:2015 Quality Management System Lead Auditor course by TOMC in May 2018 and MSPO SCCS Auditor by SIRIM in July 2019 respectively. Experienced in both palm oil mill and kernel crusher plant management, specifically boiler and process control. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



Muhd Jamalul Arif bin Hamid
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd



15hb April 2024

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

Kilang Sawit Panji Alam Sdn Bhd, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **29hb Mei 2024**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 29hb Mei 2024
Masa : 10:30 pagi hingga 12:30 petang
Lokasi : Kilang Sawit Panji Alam (KISPA) Sdn Bhd,
Bandar Seri Bandi,
24200 Kemaman,
Terengganu, Malaysia.

Nota*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

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| Syarikat Pemohon | Kilang Sawit Panji Alam Sdn Bhd |
| Butiran Pemohon | Mr. Fazlin bin Baharuddin Chief Executive Officer, Kilang Sawit Panji Alam Sdn Bhd, Bandar Seri Bandi, 24200 Kemaman, Terengganu, Malaysia. +609 8676269 kspasb@yahoo.com |



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| Maklumat ringkas perniagaan pemohon | <p>Kilang Sawit Panji Alam Sdn. Bhd. (KISPA) telah ditubuhkan pada 12 Jun 1980 dan menjalankan aktiviti memproses Buah Tandan Segar (BTS) bertempat di Bandar Seri Bandi, Kemaman, Terengganu Darul Iman. Kapasiti pemprosesan BTS harian kilang ialah sebanyak 500 tan/hari. Syarikat ini mempunyai sebanyak 8 syarikat bersekutu, iaitu:</p> <p>Ketengah Holding Sdn. Bhd. – 35.46% Ladang Mawar Sdn. Bhd. – 3.80% Ketengah Jaya Sdn. Bhd. – 31.44% Ladang Sawit Cherul Sdn. Bhd. – 1.05% TH Plantation Sdn. Bhd. – 18.25% Ladang Angkasa – 0.75% Felcra Berhad – 8.75% Koperasi Polis Berhad – 0.50%</p> |
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MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.

| Nama kilang sawit | Kapasiti Kilang | Lokasi | Rujukan GPS | | Anggaran Pengeluaran Tahunan (MT) | |
|---------------------------------|-----------------|---|-------------|----------|-----------------------------------|-------------|
| | | | Longitude | Latitude | CPO | Palm Kernel |
| (KKS) | MT/Jam | Alamat | | | | |
| Kilang Sawit Panji Alam Sdn Bhd | 60 | Bandar Seri Bandi, 24200 Kemaman, Terengganu, Malaysia. | E 103.3495 | N 4.3768 | 46,000 | 11,500 |

RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI

| Nama Ladang / Pertubuhan | Rujukan GPS | | Jumlah kawasan (Ha) |
|--------------------------|-------------|----------|---------------------|
| | Longitude | Latitude | Jumlah |
| Tiada | Tiada | Tiada | Tiada |
| Jumlah | | | Tiada |

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Nur Zafirah binti Zulkifli (Ketua Juruaudit)

Berkelulusan dalam Ijazah Sarjana Sains - Teknologi Persekitaran dan Ijazah Sarjana Muda Sains Gunaan (Agro Technopreneurship) Dengan Kepujian dengan pengalaman bekerja lebih daripada 4 tahun dalam pengurusan alam sekitar dan sektor sains. Juga, mempunyai pengalaman 3 tahun sebagai juruaudit untuk skim MSPO. Terlatih sepenuhnya dalam program pensijilan minyak sawit seperti MSPO, SCCS dan lain-lain. Layak sebagai Juruaudit dalam beberapa program pensijilan. Terlibat dalam penilaian MSPO sejak 2019. Menamatkan dan menghadiri Latihan Juruaudit Minyak Sawit Lestari Malaysia (MSPO) 2530:2013, Latihan Juruaudit MSPO SCCS dan Kursus Latihan Juruaudit/ Ketua Juruaudit ISO 9001:2015 & 14001:2015, Sistem Pengurusan Bersepadu. Ahli pasukan audit MSPO GGC. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Mohd Azmi Samynathan bin Abdullah (Juruaudit)

Graduan MBA dalam jurusan Pengurusan Sumber Manusia (University of Western Sydney) Sarjana Muda Perniagaan dalam Pentadbiran Perniagaan (RMIT University, Australia), Diploma Pengurusan Sumber Manusia (University Malaya) dan Sijil Pertanian dari Institut Pertanian Semenanjung Malaysia. Beliau memiliki pengalaman luas dalam bidang Pengurusan Sumber Manusia yang merangkumi lebih dari dua dekad dalam Industri pembuatan. Sebelum ini, beliau memegang pelbagai Jawatan Pengurusan Sumber Manusia & Pentadbiran dengan beberapa Syarikat Multinasional. Azmi mempunyai pengalaman luas dalam pengambilan Tenaga Kerja Asing, menguruskan proses Rundingan Damai di Jabatan Tenaga Kerja dan di Jabatan Perhubungan Perusahaan, menangani masalah Disiplin Pekerja, Kebajikan Pekerja, Mengkaji & Mengemas kini Dasar dan Prosedur Sumber Manusia. Dia telah menasihati pengurusan syarikat sepanjang kariernya mengenai keperluan Undang-Undang Buruh. Selain dari itu, Mohd Azmi, adalah Anggota Panel Mahkamah Perhubungan Perusahaan Malaysia mewakili majikan yang telah dilantik oleh Menteri Sumber Manusia. Seterusnya, beliau juga merupakan Juruaudit "External Supply Chain Assurance System" (ESCAS) dalam industry ternakan dan telah menjalankan Audit di Malaysia, Brunei, Singapura dan Vietnam. Selain pengalamannya yang luas dalam bidang Pengurusan Sumber Manusia, Azmi juga merupakan juruaudit yang bertauliah dan berpengalaman dalam sistem audit pihak kedua dan ketiga. Dilatih sepenuhnya dalam audit Sistem Pengurusan Kualiti ISO 9001: 2008 dan audit Kelastarian MSPO, MSPO-SCCS dan RSPO. Seterusnya beliau telah menghadiri "Social Auditing Workshop" di Melaka pada tahun 2019 yang dikendalikan oleh Verite. Beliau adalah ahli pasukan audit GGC dan boleh membaca dan menulis dalam Bahasa Malaysia dan Bahasa Inggeris dengan lancar.



Mohd Razib bin Mohd Noor (Juruaudit)

Jurutera marin yang kompeten dengan lebih daripada 30 tahun pengalaman bekerja di syarikat perladangan pelbagai di Malaysia, Papua New Guinea dan Indonesia. Mempunyai kemahiran dalam Amalan Pengilangan Baik (GMP) termasuk kawalan kualiti tanaman. Berkelayakan sebagai Juruaudit untuk pensijilan MSPO oleh SIRIM sejak 2018. Bidang ISO 9001: 2015 Sistem Pengurusan Kualiti Kursus Lead Auditor oleh TOMC pada Mei 2018 dan MSPO SCCS oleh SIRIM masing-masing pada Julai 2019. Berpengalaman dalam kedua-dua kilang minyak sawit dan pengurusan kernel penghancur loji, khususnya dandang dan kawalan proses. Ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Inggeris dan Bahasa Malaysia.



Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



Muhd Jamalul Arif bin Hamid
Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd