

05th September 2024

Innial issuance notification: 05th September 2024

This notification: 1st Revision

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

S.H.A. Hup Aik Plantation Sdn Bhd has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders

As planned, the auditing will be conducted on **15th October 2024 till 17th October 2024**. Date and time for consultation of interested parties are as follows:

Date : 15th October 2024
Time : 10:00 am to 12:00 pm
Location : S.H.A. Hup Aik Plantation Sdn Bhd
Lot 34, 1st Floor. Jalan Dataran BU4,
Utama Zone 3 Commercial, 90000
Sandakan, Sabah.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Applicant	S.H.A. Hup Aik Plantation Sdn Bhd
Contact details	Mr. Ir. K.H Tan S.H.A. Hup Aik Plantation Sdn Bhd Lot 935 & 927, Jalan Sellathevan, Batu 4, Kg. Jawa, 40460 Shah Alam, Selangor, Malaysia. +6012-2325582 khtan.pjsb@gmail.com



Brief business information of applicant	S.H.A. Hup Aik Plantation Sdn Bhd is located at Sabah. The company's headquarters is located in Sandakan, Sabah. The company mainly produces Fresh Fruit Bunches (FFB) for the consumption of the Malaysian market..
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PALM OIL MILL (POM) FOR THIS ASSESSMENT						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
Nil	Nil	Nil	Nil	Nil	Nil	Nil

ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT			
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
SPLT.Melu Estate	E 117.178732	N 5.738175	277.37
SPLT.Ptan Estate	E 117.373173	N 6.387904	342.63
PJSB.Kwnn Estate	E 117.138220	N 6.372059	807.61
Total			1,427.61

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

Global Gateway Certifications Sdn Bhd
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687,
E-Mail: admin@ggc.my

Details on the audit team:

Nur Zafirah binti Zulkifli (Lead Auditor)

Graduated with a Master of Science in Environmental Technology and a Bachelor of Applied Science in Agro Technopreneurship with Honours. Zafirah has over 6 years of working experience in the environmental management and science sector, including 4 years of experience in auditing. She is fully trained in palm oil certification programs such as the Malaysian Sustainable Palm Oil (MSPO) Scheme, the Roundtable Sustainable Palm Oil (RSPO), and the Supply Chain Certification (SCC). She is qualified as an auditor in several certification programs and has been involved in MSPO audits since 2019 and RSPO audits since early 2023. Zafirah has completed and attended various training courses, including the Malaysian Sustainable Palm Oil (MSPO P&C) MS 2530:2013 Auditor Training, MSPO 2530:2022 Lead Auditor Training, MSPO SCCS Auditor Training, Roundtable Sustainable Palm Oil (RSPO P&C) Lead Auditor Course, Roundtable Sustainable Palm Oil Supply Chain (RSPO SCC) Lead Auditor Course, ISO 9001:2015 & 14001:2015 Auditor/ Lead Auditor Training Course in Integrated Management Systems. She is also proficient in both Bahasa Malaysia and English.

Nur Syahirah binti Yacob (Auditor)

Postgraduate of Master in Science, Environmental Technology and Bachelor of Science with Honours (Aquatic Resource Science and Management). With more than 2 years working experience in environmental management and science sector. Also, 3 years' experience as an auditor for sustainability and other schemes. Fully trained in palm oil certification programs such as RSPO P&C, RSPO SCC, MSPO etc. Qualified as Auditor in several certification programme with involvement in MSPO assessment since 2020. Successfully attended Malaysian Sustainable Palm Oil (MSPO) 2530:2013, MSPO 2530:2022 Lead Auditor Training, RSPO P&C 2018 and RSPO SCC endorsed Lead Auditor Course, and ISO 9001:2015 & 14001:2015 Auditor/Lead Auditor Training Course, Integrated Management System etc. Able to speak and understand Bahasa Malaysia and English.

Ahmad Syazwan bin Mohd Shahar (Auditor)

Graduated in Applied Chemistry from University Teknologi Mara Shah Alam with more than 10 years of working experiences in a plantation company in Malaysia. Having a skill in Good Milling Practices (GMP). Attended and successfully completed and certified in the MSPO 2530:2013 Auditor course (MPOCC Endorsed) by SGS Malaysia Sdn Bhd in June 2019 and MSPO MS2530:2022 Lead Auditor by MAA Training Academy Plt (MSPO Endorsed) in May 2024, RSPO P&C Lead Auditor by David Ogg & Partners Ltd (RSPO-endorsed) in September 2023, ISO9001:2015 Quality Management System Lead Auditor conducted on December 2023. Also, certified as Competent Person in Schedule Waste and Scrubber Operation. Understanding in Industrial relation and labour law. Attended OSH Act 1994 & Regulations and Factories & Machinery Act 1967 & Regulations Training. Able to speak and understand Bahasa Malaysia and English.



Kanchana Devi Neelaganden (Auditor)

Graduated in Intensive Diploma in Oil Palm Management & Technology and Master of Business Administration from UNITAR International University. Equipped with more than 20 years of working experience in HR and Administration, Sales and Marketing inclusive of 4 years in sustainable industry. Completed ISO 9001:2015 Lead Auditor in year 2021 by Exemplar Global, RSPO P&C Lead Auditor Training by David Ogg & Partners Ltd in September 2023, MSPO MS2530:2013 Auditor Training Course, MSPO Supply Chain Certification Standard (SCCS) Auditor Training in 2019 and MSPO MS2530:2022 in May 2024. Able to communicate in Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



Muhd Jamalul Arif bin Hamid
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd



5hb September 2024

Tarikh Notis Awal: 5hb September 2024

Tarikh Notis Ini: Semakan Pertama

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

S.H.A. Hup Aik Plantation Sdn Bhd telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **15hb Oktober 2024 hingga 17hb Oktober 2024**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 15hb Oktober 2024
Masa : 10:00 pagi hingga 12:00 petang
Lokasi : S.H.A. Hup Aik Plantation Sdn Bhd
Lot 34, 1st Floor, Jalan Dataran BU4,
Utama Zone 3 Commercial, 90000
Sandakan, Sabah.

Nota*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

Syarikat Pemohon	S.H.A. Hup Aik Plantation Sdn Bhd
Butiran Pemohon	Mr. Ir. K.H Tan S.H.A. Hup Aik Plantation Sdn Bhd Lot 935 & 927, Jalan Sellathevan, Batu 4, Kg. Jawa, 40460 Shah Alam, Selangor, Malaysia. +6012-2325582 khtan.pjsb@gmail.com
Maklumat ringkas perniagaan pemohon	S.H.A. Hup Aik Plantation Sdn Bhd terletak di Sabah. Ibu pejabat syarikat ini terletak di Sandakan, Sabah. Syarikat ini menghasilkan Buah Tandan Segar (BTS) untuk kegunaan pasaran Malaysia.

MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.



Nama kilang sawit (KKS)	Kapasiti Kilang MT/Jam	Lokasi Alamat	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
Tiada	Tiada	Tiada	Tiada	Tiada	Tiada	Tiada

RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI			
Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
SPLT.Melu Estate	E 117.178732	N 5.738175	277.37
SPLT.Ptan Estate	E 117.373173	N 6.387904	342.63
PJSB.Kwnn Estate	E 117.138220	N 6.372059	807.61
Jumlah			1,427.61

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Nur Zafirah binti Zulkifli (Ketua Juruaudit)

Berkelulusan Sarjana Sains dalam Teknologi Alam Sekitar dan Sarjana Muda Sains Gunaan dalam Agro Technopreneurship dengan Kepujian. Zafirah mempunyai lebih 6 tahun pengalaman bekerja dalam sektor pengurusan alam sekitar dan sains, termasuk 4 tahun pengalaman dalam pengauditan. Beliau terlatih sepenuhnya dalam program pensijilan minyak sawit seperti Skim Minyak Sawit Lestari Malaysia (MSPO), Minyak Sawit Lestari Meja Bulat (RSPO), dan Pensijilan Rantaian Bekalan (SCC). Beliau berkecayaan sebagai juruaudit dalam beberapa program pensijilan dan telah terlibat dalam audit MSPO sejak 2019 dan audit RSPO sejak awal 2023. Zafirah telah menamatkan dan menghadiri pelbagai kursus latihan, termasuk Minyak Sawit Lestari Malaysia (MSPO P&C) Latihan Juruaudit MS 2530:2013, Latihan Ketua Juruaudit MSPO 2530:2022, Latihan Juruaudit MSPO SCCS, Kursus Ketua Juruaudit Minyak Sawit Lestari Meja Bulat (RSPO P&C) , Kursus Ketua Juruaudit Rantaian Bekalan Minyak Sawit Lestari Meja Bulat (RSPO SCC), Kursus Latihan Juruaudit/ Ketua Juruaudit ISO 9001:2015 & 14001:2015 dalam Sistem Pengurusan Bersepadu. Dia juga mahir dalam kedua-dua Bahasa Malaysia dan Bahasa Inggeris.

Nur Syahirah binti Yacob (Juruaudit)

Graduan Sarjana dalam Sains, Teknologi Alam Sekitar dan Sarjana Muda Sains Dengan Kepujian (Sains dan Pengurusan Sumber Akuatik). Dengan lebih daripada 2 tahun pengalaman bekerja dalam pengurusan alam sekitar dan sektor sains. Juga 3 tahun pengalaman sebagai juruaudit untuk skim kemampuan dan skim berkaitan lain. Terlatih sepenuhnya dalam program pensijilan minyak sawit seperti RSPO P&C, RSPO SCC, MSPO dll. Layak sebagai Juruaudit dalam beberapa program pensijilan dengan penglibatan dalam penilaian MSPO sejak 2020. Menamatkan dan menghadiri Latihan Ketua Juruaudit Minyak Sawit Lestari Malaysia (MSPO) 2530:2013, MSPO MS2530:2022, RSPO P&C 2018 dan RSPO SCC Kursus Juruaudit dan Kursus Latihan Juruaudit/ Pemimpin Juruaudit ISO 9001:2015 & 14001:2015, Sistem Pengurusan Bersepadu dll. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.



Ahmad Syazwan bin Mohd Shahar (Juruaudit)

Berkelulusan dalam bidang Kimia Gunaan dari Universiti Teknologi Mara Shah Alam dengan lebih 10 tahun pengalaman bekerja di sebuah syarikat perladangan di Malaysia. Mempunyai kemahiran dalam Amalan Pengilangan Baik (GMP). Menghadiri dan berjaya menamatkan Kursus Juruaudit MSPO 2530: 2013 (MPOCC Disahkan) oleh SGS Malaysia Sdn Bhd pada Jun 2019 dan Kursus Ketua Juruaudit MSPO MS 2530:2022 oleh MAA Training Academy Plt (MSPO Disahkan) pada Mei 2024, Kursus Ketua Juruaudit P&C RSPO oleh David Ogg & Partners Ltd (disahkan oleh RSPO) pada September 2023, Kursus Ketua Juruaudit Sistem Pengurusan Kualiti ISO9001:2015 dijalankan pada Disember 2023. Juga, diperakui sebagai Orang yang Kompeten dalam Operasi Sisa dan Penggosok Jadual. Kefahaman dalam perhubungan perindustrian dan undang-undang buruh. Menghadiri Akta KKP 1994 & Peraturan-Peraturan dan Akta Kilang & Jentera 1967 & Latihan Peraturan. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Kanchana Devi Neelaganden (Juruaudit)

Berkelulusan Diploma Intensif dalam Pengurusan & Teknologi Kelapa Sawit dan Sarjana Pentadbiran Perniagaan dari Universiti Antarabangsa UNITAR. Dilengkapi dengan lebih daripada 20 tahun pengalaman bekerja dalam HR dan Pentadbiran, Jualan dan Pemasaran termasuk 4 tahun dalam industri mampan. Menghadiri Kursus Ketua Juruaudit ISO 9001:2015 pada tahun 2021 oleh Exemplar Global, Kursus Ketua Juruaudit RSPO P&C oleh David Ogg & Partners Ltd pada September 2023, Kursus Latihan Juruaudit MSPO MS2530:2013, Latihan Juruaudit MSPO Supply Chain Certification Standard (SCCS) pada 2019 dan MSPO MS2530:2022 pada Mei 2024. Boleh berkomunikasi dalam Bahasa Malaysia dan Bahasa Inggeris.

Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan "SULIT" di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



Muhd Jamalul Arif bin Hamid
Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd