

20<sup>th</sup> May 2022

Dear Sir/Madam,

**STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT**

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

**Kuala Lumpur-Kepong Berhad**, has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders
- MS 2530-4: MSPO, Part 4: General Principles for Palm Oil Mills

As planned, the auditing will be conducted on **20<sup>th</sup> June 2022** to **24<sup>th</sup> June 2022**. Date and time for consultation of interested parties are as follows:

Date : 20<sup>th</sup> June 2022  
Time : 8:00 am to 5:00 pm  
Location : KLK – Changkat Chermin Complex,  
Batu 13½, 32400 Ayer Tawar,  
Perak, Malaysia.

Note \*: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

<b>Applicant</b>	Kuala Lumpur-Kepong Berhad
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<b>Contact details</b>	<b>Mr. Thien Jing Wen</b> <b>Assistant General Manager (Sustainability),</b> Kuala Lumpur Kepong Berhad, Bangunan Maybank Trust Ipoh, Level 9, No.28, Jalan Tun Sambanthan, 30000 Ipoh, Perak. jw.thien@klk.com.my
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<b>Brief business information of applicant</b>	Kuala Lumpur Kepong Berhad (“KLK”) is a company incorporated in Malaysia and listed on the Main Market of Bursa Malaysia Securities Berhad with a market capitalisation of approximately RM21.687 billion at the end of September 2021. KLK is amongst the largest plantation companies in Malaysia, with a land bank of close to 300,000 hectares, spread across Malaysia (Peninsular and Sabah), Indonesia (Belitung Island, Sumatra, Kalimantan) and Liberia.
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**PALM OIL MILL (POM) FOR THIS ASSESSMENT**

Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
			(POM)	MT/Hr	Address	Longitude
KLK Changkat Chermin Palm Oil Mill	60	Batu 13 ½, 32400 Ayer Tawar, Perak.	E 101.7850	N 4.2750	51,555.22	10,433.86

**ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT**

Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
Changkat Chermin Estate	E 100.79697	N 4.30483	2,525.00
Lekir Estate	E 100.80785	N 4.10582	1,497.00
Raja Hitam Estate	E 100.77367	N 4.35046	3,307.00
Glenealy Estate	E 100.93071	N 4.45879	1,059.00
Allagar Estate	E 100.73469	N 4.60052	936.00
Serapoh Estate	E 100.89181	N 4.52083	773.00
Kuala Kangsar Estate	E 100.85071	N 4.76751	1,340.00
Pinji Estate	E 101.08861	N 4.50333	754.00
Batu Dua Estate	E 101.07472	N 4.47861	792.00
Menglembu Estate	E 101.03972	N 4.56222	158.00
Kampar Estate	E 101.10991	N 4.26902	266.00
Bukit Katho Estate	E 101.33656	N 4.08084	480.00
<b>Total</b>			<b>13,887.00</b>

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant’s certification units comply with the requirements of the MSPO’s requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .



For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

**Global Gateway Certifications Sdn Bhd**  
**Scheme Manager - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687,  
E-Mail: admin@ggc.my

Details on the audit team:

### **Mohd Azmi Samynathan bin Abdullah (Lead Auditor)**

Mohd Azmi holds an MBA majoring in Human Resource Management, Bachelor of Business in Business Administration, Diploma in Human Resource Management and Certificate in Agriculture from University of Western Sydney, RMIT University, Australia, University Malaya and Institut Pertanian Semenanjung Malaysia respectively. He has vast experience in the field of Human Resource Management spanning more than two decades in the manufacturing industry. Prior to this he held various key management positions in Human Resource & Administration with several multinational companies. Azmi has extensive hands-on experience in recruitment and selection of Foreign Labour, Managing Conciliation meetings at the Labour and Industrial Relations Department, handling employee disciplinary issues, employee welfare, developing, reviewing & updating human resource policies and procedures. He has been advising management teams throughout his career on requirements of the Labour Laws. Further, Mohd Azmi, is also a Panel Member of the Industrial Relations Court representing the employers appointed by the Minister of Human Resources. Further, he is also an External Supply Chain Assurance System (ESCAS) auditor in the cattle industry conducting audits in Malaysia, Brunei, Singapore, and Vietnam. Besides his vast experience in HRM, Azmi is also an experienced auditor in second and third-party auditing system. Fully trained in ISO 9001:2008 (Quality Management System) Lead Auditor Course and successfully completed MSPO, MSPO-SCCS (endorsed by MPOCC) and RSPO Auditors Training Course. Further, he has also attended Social Auditing Workshop in Melaka in 2019 conducted by Verite. He is a member of the GGC MSPO audit team and able to read and write in English and Bahasa Malaysia fluently.

### **Mohamad Razin bin Bakal (Auditor)**

Graduate in Degree of Accountancy from University Putra Malaysia. A Domestic and International Oil Palm planter with 18 years of working experience in various fields in Malaysia (West Malaysia, Sarawak, Sabah), Africa and Indonesia. Having knowledge in Oil Palm Plantation and experienced in handling all the circles starting from the Initial and planning stage, Land development from jungle to OP, Replanting, Nursery management, Field upkeep and maintenance for Mature and Immature, Safety and Health implementation, Maintenance of vehicle running and Others good Agricultural Practices (GAP) including Integrated Pest Management (IPM) in Peat and Mineral soil estate. Well verse in handling social issues related to worker recruitment & welfare, CSR, Community Issue and Other matters relating to the social in the estates. Involved in MSPO auditing since 2018. Qualified as Lead Auditor/Auditor for MSPO 2530:2013 (PnC & SCCS), ISO 14001:2015, ISO 9001:2015 from Sirim STS Berhad. RSPO 2018 (PnC & SCCS) from David Ogg and HCV & HCS Course via online from Proforest Sdn. Bhd.



Skill and experience in GIS works in the agriculture industry. Involved in UAV Services for Oil Palm Plantation such as digital map derived from UAV image (estate map, slope map, block map and etc), planning for the inventory of all plantation's assets (road, drain, palm tree counting, building site and etc) and geographic analysis services. Member of Toastmaster International, Outward-Bound School Lumut (SC 431) and GGC MSPO Audit Team. Able to speak and understand Bahasa Malaysia and English

**Shaharuddin bin Mohd Rashid (Auditor)**

Graduated with a Diploma in Agriculture and Bachelor in Agriculture Science from UPM, Serdang Selangor in 1984 and 1988 respectively. Has over 30 years of work experience in the oil palm plantation industry. Well versed in Good Agriculture Practices and involved in field audit on oil palm plantation operations. Had attended and successfully completed the MSPO Auditor Course by OSH -ISIS in January 2019 and Integrated Management System ISO 9001:2015 & ISO 14001:2015 Lead Auditor Course in April 2019 by PSV Sdn Bhd. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

**Kanchana Devi Neelaganden (Tr. Auditor)**

Graduated in Intensive Diploma in Oil Palm Management & Technology and Master of Business Administration from UNITAR International University. Equipped with more than 20 years of working experience in HR and Administration, Sales and Marketing inclusive of 4 years in sustainable industry. Successfully completed and certified as ISO 9001:2015 Lead Auditor in year 2021 by Exemplar Global. Member of GGC audit team. Able to speak and understand Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
E-Mail : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Summary of Issue : \_\_\_\_\_

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



**Muhd Jamalul Arif bin Hamid**  
Scheme Manager - MSPO,  
Global Gateway Certifications Sdn Bhd



20<sup>th</sup> May 2022

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

**Kuala Lumpur-Kepong Berhad**, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”
- MS 2530-4: MSPO, “Bahagian 4: Prinsip-Prinsip Umum Untuk Kilang Minyak Sawit”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **20<sup>th</sup> Jun 2022** hingga **24<sup>th</sup> Jun 2022**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 20<sup>th</sup> Jun 2022  
Masa : 8:00 pagi hingga 5:00 petang  
Lokasi : KLK- Changkat Chermin Complex,  
Batu 3 ½, 32400 Ayer Tawar  
Perak, Malaysia.

Nota\*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

<b>Syarikat Pemohon</b>	Kuala Lumpur-Kepong Berhad
<b>Butiran Pemohon</b>	<b>Mr. Thien Jing Wen</b> <b>Assistant General Manager (Sustainability),</b> Kuala Lumpur Kepong Berhad, Bangunan Maybank Trust Ipoh, Level 9, No.28, Jalan Tun Sambanthan, 30000 Ipoh, Perak. jw.thien@klk.com.my
<b>Maklumat ringkas perniagaan pemohon</b>	Kuala Lumpur Kepong Berhad (“KLK”) ialah sebuah syarikat yang diperbadankan di Malaysia dan disenaraikan di Pasaran Utama Bursa Malaysia Securities Berhad dengan permodalan pasaran kira-kira RM21.687 bilion pada akhir September 2021. KLK adalah antara syarikat perladangan terbesar di Malaysia, dengan bank tanah seluas hampir 300,000 hektar, tersebar di seluruh Malaysia (Semenanjung dan Sabah), Indonesia (Pulau Belitung, Sumatera, Kalimantan) dan Liberia.





**MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.**

Nama kilang sawit (KKS)	Kapasiti Kilang	Lokasi	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
	MT/Jam	Alamat	Longitude	Latitude	CPO	Palm Kernel
KLK Changkat Chermin Palm Oil Mill	60	Batu 13 ½, 32400 Ayer Tawar, Perak.	E 101.7850	N 4.2750	51,555.22	10,433.86

**RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI**

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
Changkat Chermin Estate	E 100.79697	N 4.30483	2,525.00
Lekir Estate	E 100.80785	N 4.10582	1,497.00
Raja Hitam Estate	E 100.77367	N 4.35046	3,307.00
Glenealy Estate	E 100.93071	N 4.45879	1,059.00
Allagar Estate	E 100.73469	N 4.60052	936.00
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Kampar Estate	E 101.10991	N 4.26902	266.00
Bukit Katho Estate	E 101.33656	N 4.08084	480.00
<b>Jumlah</b>			<b>13,887.00</b>

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.



Sila hantar pandangan / komen anda kepada:

**Global Gateway Certifications Sdn Bhd**

**Pengurus Skim - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687  
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

**Mohd Azmi Samynathan bin Abdullah (Ketua Juruaudit)**

Graduan MBA dalam jurusan Pengurusan Sumber Manusia (University of Western Sydney) Sarjana Muda Perniagaan dalam Pentadbiran Perniagaan (RMIT University, Australia), Diploma Pengurusan Sumber Manusia (University Malaya) dan Sijil Pertanian dari Institut Pertanian Semenanjung Malaysia. Beliau memiliki pengalaman luas dalam bidang Pengurusan Sumber Manusia yang merangkumi lebih dari dua dekad dalam Industri pembuatan. Sebelum ini, beliau memegang pelbagai Jawatan Pengurusan Sumber Manusia & Pentadbiran dengan beberapa Syarikat Multinasional. Azmi mempunyai pengalaman luas dalam pengambilan Tenaga Kerja Asing, menguruskan proses Rundingan Damai di Jabatan Tenaga Kerja dan di Jabatan Perhubungan Perusahaan, menangani masalah Disiplin Pekerja, Kebajikan Pekerja, Mengkaji & Mengemas kini Dasar dan Prosedur Sumber Manusia. Dia telah menasihati pengurusan syarikat sepanjang kariernya mengenai keperluan Undang-Undang Buruh. Selain dari itu, Mohd Azmi, adalah Anggota Panel Mahkamah Perhubungan Perusahaan Malaysia mewakili majikan yang telah dilantik oleh Menteri Sumber Manusia. Seterusnya, beliau juga merupakan Juruaudit “External Supply Chain Assurance System” (ESCAS) dalam industry ternakan dan telah menjalankan Audit di Malaysia, Brunei, Singapura dan Vietnam. Selain pengalamannya yang luas dalam bidang Pengurusan Sumber Manusia, Azmi juga merupakan juruaudit yang bertauliah dan berpengalaman dalam sistem audit pihak kedua dan ketiga. Dilatih sepenuhnya dalam audit Sistem Pengurusan Kualiti ISO 9001: 2008 dan audit Kelastarian MSPO, MSPO-SCCS dan RSPO. Seterusnya beliau telah menghadiri “Social Auditing Workshop” di Melaka pada tahun 2019 yang dikendalikan oleh Verite. Beliau adalah ahli pasukan audit GGC dan boleh membaca dan menulis dalam Bahasa Malaysia dan Bahasa Inggeris dengan lancar.

**Mohamad Razin bin Bakal (Juruaudit)**

Graduan Ijazah Perakaunan dengan Universiti Putra Malaysia. Mempunyai 18 tahun pengalaman bekerja dalam pelbagai bidang di Malaysia, Afrika dan Indonesia. Mempunyai pengetahuan dan pengalaman yang cukup dalam operasi ladang kelapa sawit termasuk pengurusan pentadbiran ladang, penyediaan budget & belanjawan, pembukaan & pembersihan hutan, penanaman baru, pengurusan nursery, penuaian, penyelenggaraan kebun, keselamatan & kesihatan, penyelenggaraan kenderaan dan kemahiran dalam Amalan Pertanian Baik (GAP) termasuk Pengurusan Makluk Perosak Bersepadu (IPM).



Terlibat dalam pengauditan MSPO sejak 2018. Layak sebagai Ketua Juruaudit / Juruaudit di bawah scope MSPO 2530:2013 (PnC & SCCS), RSPO (PnC & SCCS), ISO 14001:2015 dan ISO 9001:2015. Mengikuti latihan serta memperolehi pengiktirafan seperti Sijil pengiktirafan RSPO, MSPO, Jurunilai HCV & HCS yang dikendalikan oleh SIRIM Berhad, David Ogg dan Proforest Sdn. Bhd. Berkemahiran dan pengalaman sebagai Jurukur and Pemetaan dalam Industri Perladangan dan Pertanian. Terlibat dalam Perkhidmatan “UAV” untuk Perladangan Kelapa Sawit khusus penyediaan peta digital yang diperoleh daripada imej “UAV” seperti Peta ladang, Peta cerun, Peta blok, Perancangan untuk inventori semua aset perladangan termasuk Jalan, Perparitan, Pengiraan pokok sawit, Tapak bangunan dan Perkhidmatan analisis geografi. Ahli persatuan Toastmaster International, Outward-Bound School Lumut (SC 431) dan Pasukan Audit MSPO GGC. Boleh bercakap dan memahami Bahasa Malaysia dan Bahasa Inggeris.

### **Shaharuddin bin Mohd Rashid (Juruaudit)**

Lulusan Diploma Pertanian dan Sarjana Muda Sains Pertanian dari UPM, Serdang Selangor masing-masing pada tahun 1984 dan 1988. Mempunyai pengalaman kerja lebih dari 30 tahun dalam industri perkebunan kelapa sawit. Berpengalaman dalam Amalan Pertanian yang Baik dan terlibat dalam audit lapangan mengenai operasi penanaman kelapa sawit. Telah menghadiri dan berjaya menyelesaikan Kursus Auditor MSPO oleh OSH -ISIS pada Januari 2019 dan Sistem Pengurusan Bersepadu ISO 9001: 2015 & Kursus Auditor Utama ISO 14001: 2015 pada bulan April 2019 oleh PSV Sdn Bhd. Ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Inggeris dan Bahasa Malaysia.

### **Kanchana Devi Neelaganden (Juruaudit Pelatih)**

Berkelulusan Diploma Intensif Kelapa Sawit Pengurusan & Teknologi dan Sarjana Pentadbiran Perniagaan dari UNITAR Universiti Antarabangsa. Dilengkapi dengan lebih daripada 20 tahun pengalaman bekerja dalam HR dan Pentadbiran, Jualan dan Pemasaran termasuk 4 tahun dalam industri lestari. Berjaya menyelesaikan latihan dan diperakui sebagai Juruaudit Utama ISO 9001:2015 pada tahun 2021 oleh Exemplar Global. Ahli pasukan audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : \_\_\_\_\_  
Alamat : \_\_\_\_\_  
E-mel : \_\_\_\_\_  
Nombor Telefon : \_\_\_\_\_  
Ringkasan Isu : \_\_\_\_\_

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



**Muhd Jamalul Arif bin Hamid**  
Pengurus Skim - MSPO,  
Global Gateway Certifications Sdn Bhd